

# PARISH OF ASCENSION

## BUILDING DEPARTMENT



### **CONTRACTOR REGISTRATION INFORMATION**

Below are the requirements for a new and/or renewing contractor's registration with the Building Department for Ascension Parish. The parish registration will expire every year on December 31<sup>st</sup> and must be renewed before January 1<sup>st</sup> to perform work in Ascension Parish. **NO REGISTRATION APPLICATION WILL BE ACCEPTED WITHOUT THE FOLLOWING DOCUMENTS:**

1. Copy of active State Contractors Certificate.
2. Contractors Registration Application.
3. Payment of registration fee according to fee schedule below.

Commercial Builder- \$150.00 Registration fee/\$100.00 Renewal Fee.

Residential Builder- \$150.00 Registration Fee/\$100.00 Renewal Fee.

MEP Trade Registration- \$150.00 Registration Fee/\$100.00 Renewal Fee. *\*\*You must register for each trade if you have more than one state license.*

Framers Registration- \$100.00 Registration Fee/\$100.00 Renewal Fee.

Home Improvement Certificate- \$150.00 Registration Fee/\$100.00 Renewal Fee.  
*\*\*This can only be used for projects with a total bid price of \$75,000.00 or less.*

*\*\*\*NOTE\*\*\* Each state license you wish to use will require a separate registration for the Parish.*