



Parish of Ascension

KENNY MATASSA
PARISH PRESIDENT

MEMORANDUM

Date: September 22, 2016

To: Honorable Kenny Matassa, Parish President
Honorable Teri Casso, Councilwoman District 8**
Honorable Oliver Joseph, Councilman District 1
Honorable Bill Dawson, Councilman District 2
Honorable Travis Turner, Councilman District 3
Honorable Daniel Satterlee, Councilman District 4
Honorable Dempsey Lambert, Councilman District 5
Honorable Randy Clouatre, Councilman District 6
Honorable Aaron Lawler, Councilman District 7
Honorable Todd Lambert, Councilman District 9
Honorable John Cagnolatti, Councilman District 10
Honorable Benny Johnson, Councilman District 11

From: Joan Shivers, Purchasing Director

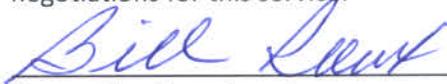
**Re: Professional Engineering and Consulting Services
Design of New River Canal Flood Control Structures (Request for Qualification)**

On June 23, 2016, the Purchasing Department received nine (9) proposals for the Design of New River Canal Flood Control Structures.

The proposals were received from: Listed by Selection Committee ranking:

1	H. Davis Cole & Assoc	394	6	Shread-Kuyrkendall	325
2	Burke-Kleinpeter, Inc.	371	7	Forte & Tablada	322
3	GSA Consulting Engineers	371	8	Infinity Engineering	320
4	Hartman Engineering	351	9	Meyer Engineers	320
5	T. Baker Smith	351			

After review the Ascension Parish Government Engineering Selection Committee, recommend accepting the proposals submitted by H. Davis Cole & Associates and to authorize the Parish President to begin contract negotiations for this service.


Requesting Department


Date

Attachments: Advertiser: The Weekly Citizen The Chief The Advocate www.centralauctionhouse.com/rfp.php?cid=69



Parish of Ascension

www.ascensionparish.net

KENNY MATASSA
ASCENSION PARISH PRESIDENT

REQUEST FOR QUALIFICATIONS
Professional Engineering and Consulting Services
Design of New River Canal Flood Control Structures

The Parish of Ascension hereby issues a Request for Qualifications (RFQ) to qualified firms to provide professional engineering and consulting services pertaining to Flood Control Structures. Qualifications will be received by the Ascension Parish Government Purchasing Department, 615 East Worthey Street, Gonzales, Louisiana 70737 (mailing P.O. Box 2392, Gonzales, LA 70707), until 4:00 pm local time on June 23, 2016. RFQ's received after 4:00 p.m. will not be accepted. The Department intends to award a contract for design and construction administration services for:

Design of New River Canal Flood Control Structures

Firms will be evaluated based upon professional qualifications, specialized experience and technical competence in similar projects within the past ten years, capacity, and past performance on contracts with governmental agencies and private industry. Additionally, it is requested that firms limit their qualification packages to show flood control structure projects only. A short list of qualified firms will be developed, and oral interviews may be requested at the discretion of the Department.

Attention is called particularly to the requirement for conditions of employment to be observed and minimum wage rates to be paid under the Contract, Section 3, Segregated Facilities, Executive Order 11246, and all applicable laws and regulations of the Federal Government and State of Louisiana and bonding and insurance requirements. The Ascension Parish Department of Public Works is an Equal Opportunity Employer. We encourage all small and minority-owned firms, women's business enterprises, and Section 3 businesses to apply. A Section 3 business is defined as a business within the project boundary and/or commits to hiring Section 3 residents from the project area.

The submittal documents must be delivered in a sealed envelope or box that is clearly identified on the outside as "Statement of Qualifications for Providing Professional Engineering Services for the Design of Flood Control Structures". Questions regarding the RFQ should be directed to Mr. Michael J. Enlow, Assistant DPW Director, Capital Improvement Projects, at menlow@apgov.us

Six (6) copies of proposal shall be submitted. Specifications may be obtained at the Ascension Parish Purchasing Department. The proposal specifications can also be viewed, downloaded and submitted online at <http://www.centralauctionhouse.com>.

The Parish of Ascension reserves the right to disqualify any Bid, response to a Request for Qualifications, or Request for Proposals if it is determined that the submitting business entity is not in good standing with the Louisiana Secretary of State or is not authorized to do business in the State of Louisiana. Ascension Parish Government reserves the right to reject any and all bids/proposals for just cause.

ASCENSION PARISH GOVERNMENT
KENNY MATASSA, PARISH PRESIDENT

ADVOCATE - Please publish 05/26, 06/02, 06/09
CHIEF - Please publish 05/26, 06/02, 06/09
WEEKLY- Please publish 05/26, 06/02, 06/09

Engineering Selection Committee Meeting
RFQ for Design of New River Canal Flood Control Structures
Parish Project No. DPW-16-001-2374
Thursday, July 28, 2016 - 9:00 a.m.
Department of Public Works – Auditorium
42077 Churchpoint Road
Gonzales, Louisiana

The Selection Committee meeting began at 9:03 am.

Project: Design of New River Canal Flood Control Structures (DPW-16-001-2374)

Present: Chairman Bill Roux, Public Works Director, Darrel Primeaux, P. E., Chief Engineer, Mike Enlow, Assistant Director, Jackie Baumann, Chief Engineer, City of Gonzales, Scott Lobell, P. E., LADOTD, Joan Shivers, Purchasing Director and Liz Breaux, Recording Secretary.

Public Comment Period: No comments were received from the public.

The meeting began at 9:03 a.m. with Chairman Bill Roux speaking about the scope of work contained within this East Ascension Drainage District project for the redesigning of the weir located in Gonzales. He also addressed all in attendance of the public meeting, expressing his appreciation for the nine (9) submittals received from interested consulting firms.

Mike Enlow made a motion to open the public meeting. Darrel Primeaux made a second to the motion.

Verification was given to Purchasing Director, Joan Shivers that this is a drainage project for the selection of engineering design services.

Jackie Baumann stated that she gave no points for special conditions or past performance due to the reference to the user agency, stating that she is not an Ascension Parish employee. Her scoring was based on qualifications for this specific type of project. She then proceeded to announce her scores given to each firm, in alphabetical order. She noted that she found all firms to be very qualified for the task.

Scott Lobell with LADOTD was next to announce his scores given to each of the nine (9) consultants.

Mike Enlow went on to announce his scores given to each of the consulting firms.

Darrel Primeaux then announced his scores given to each firm for recording.

Bill Roux then read his scores given to each consulting firm for each submittal.

Scores were then tallied for announcement of unofficial scores, to be verified prior to presentation to the East Ascension Drainage Board meeting on August 1st at 6:00 p.m.

Bill expressed thanks to Jackie Baumann and Scott Lobell for accepting the invitation to sit in on this committee for this project. He also addressed those present at the public meeting and expressed his appreciation for their submissions. Bill explained that his scoring reflects the consultants' experience relating to scope of work within this type of project. He explained that his scoring reflects the consultants' experience relating to scope of work within this drainage project. He then stated that the official results will be presented at the East Ascension Drainage Commission meeting for selection of a consulting firm.

Darrel Primeaux added that his scoring for this flood control drainage project was based on experience relating to this specific type of project. His scores were lower for firms who submitted qualifications for road projects and not drainage projects.

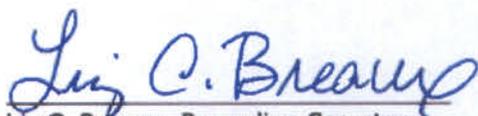
After tallying all the scores presented the secretary announced the preliminary scores as follows:

- Burk-Kleinpeter, Inc. received a total of 371 points.
- Forte & Tablada received a total of 322 points.
- GSA Consulting Engineers received a total of 371 points.
- H. Davis Cole & Associates received a total of 394 points.
- Hartman Engineering received a total of 351 points.
- Infinity Engineering received a total of 320 points.
- Meyer Engineers received a total of 320 points.
- Shread-Kuyrkendall received a total of 325 points.
- T. Baker Smith received a total of 351 points.

All scores will be verified and made official for presentation and announcement at the East Ascension Drainage District meeting on Monday night. Bill invited everyone to attend the public meeting to be held at 6:00 p.m. at the Courthouse East Annex Building.

Mike Enlow made a motion to adjourn and Darrel Primeaux made a second to the motion.

The public meeting adjourned at 9:15 am.



Liz C. Breaux, Recording Secretary
Selection Committee Meeting
July 28, 2016 – DPW Auditorium
42077 Churchpoint Road
Gonzales, Louisiana 70737