Parish of Ascension

KENNY MATASSA
PARISH PRESIDENT

MEMORANDUM

Date: January 3, 2017

To: Honorable Kenny Matassa, Parish President
Honorable Randy Clouatre, Councilman District 6 **
Honorable Oliver Joseph, Councilman District 1
Honorable Bill Dawson, Councilman District 2
Honorable Travis Turner, Councilman District 3
Honorable Daniel Satterlee, Councilman District 4
Honorable Dempsey Lambert, Councilman District 5
Honorable Aaron Lawler, Councilman District 7
Honorable Teri Casso, Councilwoman District 8
Honorable Todd Lambert, Councilman District 9
Honorable John Cagnolatti, Councilman District 10
Honorable Benny Johnson, Councilman District 11

APPROVED FINANCE COMMITTEE
____/____/____
APPROVED PARISH COUNCIL
1 / 5 / 2017

From: Joan Shivers, Purchasing Director

Re: **Architectural Engineering Services for Flood Recovery Project (RFQ)**
Flood Recovery Project – Project No.: Flood816

On December 7, 2016, the Purchasing Department received twelve (12) proposals for Architectural Engineering Services for Flood Recovery Project.

The proposals were received from (ranked from highest to lowest):

Duplantis Design Group	85	Fusion	76	Chenevert	70
Meyer Engineers	84	Perez	74	Gary Dunn, Architect	70
Mougeot Architecture	80	Sizeler Thompson Brown	72	WHLC	69
Linfield, Hunter & Junius, Inc.	77	Domain Architects	71	Don J. O'Rouke & Asso.	68

After review the Engineering Selection Committee recommend accepting the three (3) highest ranked proposals submitted by the Duplantis Design Group, Meyer Engineers and Mougeot Architecture and to authorize the Parish President to begin contract negotiations for this project.

Project Manager

1-3-17
Date

Attachments

P.O. Box 1659 • 615 East Worthey St. • Gonzales, Louisiana 70707-1659
Telephone 225-450-1012 • Telefax 225-450-1145 • Web Site www.ascensionparish.net

Engineering Professional Selection Committee

Architectural Engineering Services for Flood Recovery Project
December 22, 2016
9:00AM

Project: Discussion of RFQ for Architectural Engineering Services for Flood Recovery Project

Call to Order: Called to order by CAO Ken Dawson

Present: Chairman-Ken Dawson (CAO), Rick Webre (Project Manager, OHSEP), Michael Enlow (Assist. DPW Director), Joey Tureau (Engineer Planning & Zoning), Tacie Rabalais (Engineer, DPW), and Joan Shivers (Purchasing) Kemlyn Bailey-Lomas (Recording Secretary), Erich Deroche (OHSEP), Ray Hartley (Meyer Engineers), David Mougeot (Mougeot Architecture), Paula Rome (Duplantis Design Group), Jennifer Glynn (Marrero Couvillon & Associates), Norman Chenevert (Chenevert Architects)

Public Comment Period: No one wish to speak during the public comment period.

General Discussion:
Project Manager, Rick Webre explained the requirements of the Request for Quote (RFQ) to all attendees.

There were twelve (12) respondents to the RFQ:

Chenevert	Domain Architects	Don J. O'Rouke & Associates
Duplantis Design Group	Fusion	Gary Dunn, Architect
Meyer Engineers	Mougeot Architecture	Linfield, Hunter & Junius, Inc.
Perez	WHLC	Sizeler Thompson Brown

Consideration of Proposals and Grading of applicants
The committee briefly discussed the 12 proposals.
After discussion, the members verbally gave their graded scores of each applicant's proposal.

Tally of Final Score Card and Announcement of Winner
Kemlyn Bailey-Lomas, Recording Secretary, collected the score cards and tallied the scores.
The scores were announced for all of the proposals.

A motion was made by the Project Manager, and seconded by Michael Enlow to have the Purchasing Director place this acceptance of the three (3) highest scored proposal on the next appropriate Parish Council agenda for approval, and having no objection the motion passed.

Duplantis Design Group (85) **Meyer Engineers (84)** **Mougeot Architecture (80)**

Motion to Adjourn by the Project Manager and seconded by Tacie Rabalais. Having no objection the motion passed

Joan Shivers for Kemlyn Lomas Date 1-3-2017
Kemlyn Bailey-Lomas, Recording Secretary

Ascension Parish Engineering Professional Selection Committee Agenda

Architectural Engineering Services for Flood Recovery Project

Thursday, December 22, 2016

9:00am

Parish President's Conference Room
615 E. Worthy Street, Gonzales, LA 70737

AGENDA

1) Call to Order / Roll Call of Members
2) Public Comment Period
3) General Discussion
4) Consideration of proposals and Grading of applicants
5) Tally of Final Score Card and Announcement of Winner
6. Adjourn

Selection Committee:
Ken Dawson- Chairman
Rick Webre– Project Manager
Michael Enlow-Drainage/ DPW
Joey Tureau- Planning & Zoning
Taci Rabalais- Engineering
Joan Shivers- Purchasing Department (non-voting)
Kemlyn Bailey Lomas- Coordinator/Secretary (non-voting)