



Parish of Ascension

OFFICE OF HOMELAND SECURITY AND
EMERGENCY PREPAREDNESS

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LEPC

Meeting Minutes
March 30, 2010
11:00 AM
Gonzales Safety Center

Call to Order

- I. Roll Call and Introduction
 - a. Committee Members Present/Absent (See attached sign in sheet).
 - b. In 2010 LEPC meeting will be held quarterly.
 - i. LEPC Agenda per quarter

| Quarter | Date | Industry Segment | First Responder Brief | Emergency Management |
|---------|------------|-------------------------------|----------------------------|--|
| First | 3/30/2010 | Pipeline & Storage Facilities | HAZMAT & LSP | YTD RTK Data Base |
| Second | 6/29/2010 | Chemical Manufactures | Fire Services, EMS, USASR | Hurricane Preparedness |
| Third | 9/28/2010 | Rail & Roadway Carriers | Law Enforcement & Military | EM Legislation and Regional Operations |
| Forth | 11/16/2010 | Maritime | DHS, USCG, AMSC | GOHSEP/LERC Hurricane AAR |

- II. Presentation by Exxon Mobile Pipeline
 - a. Exxon Mobile Pipeline gave a presentation on pipeline safety and what actions to take during an emergency.
- III. Invoicing Hazmat transportation incidents
 - a. Hazmat invoicing has been approved by Ascension Parish President, Ascension Parish Sheriff, Fire Chiefs and the Emergency Response Commission.
 - i. Motion by James LeBlanc to adopt Hazmat Invoice
 - ii. Seconded by Mark Stewart (motion passed)
 - b. CAER companies will be excluded from hazmat billing
 - i. Motion by Gene Witek
 - ii. Seconded by Mike Scott (motion passed)

- c. GAMA will not be excluded from hazmat billing since they serve multi jurisdictions and OEP only has over sight of Ascension Parish.
 - d. Local Government Reimbursement Program (LGR) will reimburse up to \$25,000 to hazmat teams and responding agencies.
 - i. Motion by Keith Normand to use LGR for alternative reimbursement
 - ii. Seconded by Mark Stewart (motion passed)
- IV. Request for Tier II facilities Contingency Plans in a digital format.
- a. Current Plans on file are listed below:
 - 1. Air Liquide
 - 2. Hexion
 - 3. IMTT
 - 4. BASF
 - 5. CF Industries
 - 6. Rubion
 - 7. Terra
 - b. Motion by Tracey Normand for OEP to send out memo to request contingency plans from plant mangers that currently do not have their plans on file.
 - c. Seconded by Chuck Montero (motion passed)
- V. Status of 700 MHZ reprogramming including GAMA radios
- a. Currently Parish radios are being converted to digital format. All radios must be digital by end of the year including GAMA radios
 - b. XTS 2500 radios will not need to be replaced, they will only need software upgrade
- VI. GAMA radio procedures
- a. Procedures will not be modified, but if an internal drill or siren test is being conducted we request that you contact APSO dispatch on the GAMA radio or by phone as a courtesy for your neighboring plants, OEP and APSO.
 - b. MCS radios will need to be replaced. XTS radios will only need reprogramming.
 - c. Jason Fuselier will consider asking EMCO for package pricing for GAMA members.
- VII. USAR Report
- a. With the support of UASI grant funds we are currently in the process of developing a local USAR task force.
 - b. Currently we have 18 technician level trained professionals within our local fire services.
 - c. PPE has been purchased for these 18 trained professionals.
 - d. With additional UASI funding, 9 local fire fighters received swift water/flood water rescue technician level training, and 15 received trench and structural collapse training
 - e. 16-18 people have been accepted on the state USAR task force.
 - f. Future funding is dedicated to the purchase of equipment gear and additional training in 2010.
 - g. A call down roster is being developed in the event of an emergency.

VIII. Mass Casualty Report

- a. Mass casualty emergency response unit was originated from a surplus of school busses that was donated by APSB to Ascension Parish Government.
- b. This is a joint effort between a leadership Ascension project team, CAER, OEP and various other agencies.
- c. This project will have long term satiability by Ascension Parish Government.
- d. Currently the buss is 70% complete and will be on display at the next LEPC meeting.
- e. Complete date is June 1, 2010.

IX. Approval of Right to Know Database

- a. Motion by Mark Stewart to adopt the local database as the official Right to Know database for Ascension Parish. This database can be used for internal use and investigative purpose.
- b. Seconded by Garry Ferrari (motion passed).

X. LSP Hazmat Response

- a. Only one hazmat incident has been reported with injuries in the last month.
- b. Currently completing Tier II reports for 2010.

XI. APSO Hazmat Response

- a. CAER purchased a camera, a light system, TV and laptop for the APSO hazmat response vehicle. This equipment is used for recording purposes while on scene.

XII. Grants Status

- a. Grants are managed by a subcommittee that meets once a month. Some upcoming projects we have listed for 2010 are:
 - i. 08/09 SHSP and UASI: 75 % will go toward Interoperable Communications.
 - ii. 08 IECGP will be used for communications training and 09 IECGP will be used to purchase communications equipment.
 - iii. 08/09 Citizen Corps is managed by Ascension Amateur Radio Club. We just expended these grants to purchase a communications trailer and equipment.
- b. Current active grants are:

| Fund Year | Grant Description | Total Award | Balance |
|--------------------|--|--------------|--------------|
| 2009 UASI Region 2 | Urban Area Security Initiative: Interoperable Communications, USAR, Public Outreach. | \$276,817.82 | \$276,817.82 |
| 2009 SHSP | State Homeland Security Program, Interoperable communications. | \$185,823.00 | \$185,823.00 |
| 2009 IECGP | Interoperable Emergency Communications: Communications Training | \$14,739.59 | \$14,739.59 |
| 2009 EMPG | EM Performance Grant: EPG, Video Teleconferencing. | \$55,293.00 | \$0.00 |

| | | | |
|--------------------------|--|----------------|----------------|
| 2009 Citizen Corps | Citizen Corp: Amateur Radio & CERT. | \$6,500.00 | \$0.00 |
| 2008 UASI Region 2 | Urban Area Security Initiative: Interoperable Communications, USAR, Public Outreach. | \$305,397.00 | \$165,830.88 |
| 2008 SHSP | State Homeland Security Program | \$103,598.70 | \$103,598.70 |
| 2008 IECGP | Interoperable Emergency Communications Grant Program: Communications Training | \$15,226.96 | \$15,226.96 |
| 2008 EMPG Redistribution | Emergency Management Performance: EPG, Video Teleconferencing. | \$7,405.52 | \$0.00 |
| 2008 Citizen Corp | Citizen Corp: Amateur Radio & CERT | \$15,000.00 | \$0.00 |
| 2007 PSIC | Public Safety Interoperable Communications: Subscriber Units. | \$112,027.35 | \$13,407.25 |
| Total | Active Grants | \$1,097,828.94 | \$775,444.20 |
| Total | Homeland Security Since 2005 | | \$4,208,340.59 |

XIII. Training Status/Updates

- a. OEP is certified to train IS 300 and 400. All EOC staff has been trained in IS 100, 200, 300 and 400.
- b. Gonzales Fire hosted trench and structural collapse training in March, a few members of OEP, APSO and CRT, Hazmat attended a Hazmat Active Shooter Class.
- c. Training has been completed with first responders on the mobile oxygen trailer.
- d. Festival of Festivals is planned for November 11-14, 2010 at Lamar Dixon. Over 150,000 people are planned to attend. During this event, we are planning to incorporate 3 exercises.
 1. ICS Command Capabilities
 2. Joint Information Center (JIC)
 3. Communications
- e. If anyone is interested in attending any training sponsored by GOHSEP, please contact AP OHSEP and we will register interested participants.

XIV. Old Business

- a. OEP request a copy of all Corporate Press Release as quickly as possible once the event is under operational control. This is to insure the first responding agencies and the organizations press releases are a line.
- b. Motion by Tracey Normand to include City of Gonzales in the LGR reimbursement and Hazmat Invoicing.
- c. Seconded by Mark Stewart (motion pass).
- d. GAMA update: Each GAMA member is responsible for updating their own radios. GAMA cannot absorb the cost. EMCO only has a few radio panels left. This equipment is obsolete and needs to be upgraded. 2013 all communications equipment will need to be converted to the narrow band with system.

- e. St. Elizabeth Hospital Update: Delba Tuiller reported that St. Elizabeth is receiving H1N1 outbreak training. An in house drill will be conducted in May 2010. St. Elizabeth now has a decontamination unit with trained personal for day and night shifts. St. Elizabeth will be receiving more grant funding this year. They plan to purchase equipment and complete more training.
- f. EMS update: Keith Normand reported that the local EMS has adopted the state protocol so all responding is uniform.
- g. Tracey Normand with Gonzales Fire Department stated that the City of Gonzales did not bill Hexion a large amount of money after the incident a few months ago. Informed the committee that he generates the billing and this was not done.
- h. A Medical Special Needs Shelter is being developed in Ascension Parish on Purpera Road.
 - 1. A motion was made by Tracey Normand to create a subcommittee for the special needs shelter.
 - 2. Seconded by Gene Witek. (motion passed).
- i. Office of Public Health Nicole Corsey stated the state does has a special needs shelter in Baton Rouge at the PEMAC. The state has been planning and staging since January 2010. Bus triage is being organized if transpiration is needed further north.
- j. There is still a small concern for H1N1 in our area. The department of Public Health has a strike team that will provide H1N1 shots at your work area. The strike team is at no cost to you and will provide the needed office staff. All they needed is a table and work area.

XV. New Business

- a. The next LEPC meeting will be June 29, 2010.
- b. The industry focus will be the chemical manufactures, the first responder focus will be on fire, EMS and USAR and emergency management will be on hurricane preparedness in our parish.

XVI. Adjournment