



# Parish of Ascension

*Department of Finance*

**TOMMY MARTINEZ**  
PARISH PRESIDENT

**GWEN B. LEBLANC**  
CHIEF FINANCIAL OFFICER/TREASURER

## **FINANCE COMMITTEE MEETING**

### **ASCENSION PARISH COUNCIL**

**Monday, October 5, 2015**

**6:00 PM**

**COURTHOUSE ANNEX – COUNCIL MEETING ROOM**

**828 S. IRMA BLVD. – 2<sup>ND</sup> FLOOR**

**GONZALES, LOUISIANA 70737**

### **AGENDA**

- 1) Call to Order / Invocation and Pledge  
(Chairwoman Teri Casso)**
- 2) Roll Call**
- 3) Chair's Additions**
- 4) Public Comment Period**

### **GENERAL BUSINESS**

- 5) Approval of new construction of Ascension Parish Fire District 3  
Station No. 34 (Michael Buturla, Principal Architect Domain  
Architecture)**

- 6) Amendment to Ordinance to update cost estimate for rental charges at Lamar Dixon Expo Center (**Flo Magee, General Manager**)
- 7) Project Change Order No. 003 for the 2013 Road Maintenance Project – F.G. Sullivan Jr. Contractors – Compensate contractor for emergency road repairs on Park Avenue, to increase the contract amount by \$64,431.77 (**Tacie Rabalais, Project Engineer**)
- 8) Project Change Order No. 004 for the 2013 Road Maintenance Project – F.G. Sullivan Jr. Contractors – Modify design of typical section for Bayou Terrace Road, to increase the contract amount by \$75,000.00 (**Tacie Rabalais, Project Engineer**)
- 9) Project Change Order No. 005 for the 2013 Road Maintenance Project – F.G. Sullivan Jr. Contractors – Add Delatte Road to project; add a pay item for 4 inch Thermoplastic Striping, to increase the contract length by 30 days and increase the contract amount by \$180,090.99 (**Tacie Rabalais, Project Engineer**)
- 10) Amendment No. 2 to Master Contract for Professional Services for SJB Group – Professional Support Services (Utilities) for an additional \$18,000.00 for additional services needed for the LA 73 Road Widening Project, within the current contract term (**Carl Ladmiraault, Senior Project Manager Utilities**)
- 11) Amendment to Professional Services Contract with Mougeot Architecture for additional scope of work and compensation. Rebid and re-design for Installation of Emergency Backup Generator at the Governmental Complex. This will add an additional \$16,107.47 to the total contract amount. Total Contract shall not exceed \$661,107.47 (**Michael Enlow, Engineering**)
- 12) Monthly Contracts Report (**Sandra Perera, Paralegal/Legal Assistant**)
- 13) Presentation of the 2015 Amended Budget and the 2016 Budget (**Gwen LeBlanc, Chief Financial Officer; Dawn Caballero, Assistant Treasurer and Tommy Martinez, Parish President**)

## **FINANCE REPORTS**

*(Gwen LeBlanc, CFO/Treasurer)*

- 14) Sales and Use Tax Report (Gwen LeBlanc CFO/Treasurer)**
- 15) Revenue and Expenditure Report (Amanda Berot, Assistant Treasurer)**
- 16) Bid Items – To accept lowest responsive bid as follows:  
(Joan Shivers, Purchasing Director)**
  - a. Polyvinyl Chlorine (PVC) Sewer/Drainage Pipe**
    - Industrial Municipal Supply
  - b. Limestone Grade 57**
    - Bear Industries, Inc., \$32.40 per ton and \$26.50 alternate-picked up
  - c. Bunker Gear and Accessories for Firefighters Fire District #1**
    - BGS, LLC, \$2,090.00 based bid per set (Coat & Pants)
  - d. Aluminum Box Culvert (Lemannville Cutoff Bridge Replacement)**
    - Coastal Culvert & Supply, Inc., \$99,749.20
- 17) Adjourn**

**Chairwoman Teri Casso  
Finance Committee**