



# Parish of Ascension

*Department of Finance*

**TOMMY MARTINEZ**  
PARISH PRESIDENT

**GWEN B. LEBLANC**  
CHIEF FINANCIAL OFFICER/TREASURER

**FINANCE COMMITTEE MEETING  
ASCENSION PARISH COUNCIL  
Monday, September 14, 2015  
6:30 PM or immediately following  
East Ascension Drainage Meeting  
COURTHOUSE ANNEX – COUNCIL MEETING ROOM  
828 S. IRMA BLVD. – 2<sup>ND</sup> FLOOR  
GONZALES, LOUISIANA 70737**

## AGENDA

- 1) Call to Order / Invocation and Pledge  
(Chairwoman Teri Casso)
- 2) Roll Call
- 3) Chair's Additions
- 4) Public Comment Period

## GENERAL BUSINESS

- 5) Ascension Economic Development Corp. Quarterly Report  
(Mike Eades, President and CEO; Bill Dawson, Chairman)

- 6) Renewal of Cooperative Endeavor Agreement in the amount of \$322,800.00 with Ascension Economic Development Corp. to promote and develop industry, commerce and Economic Development within the Parish (**Mike Eades, President and CEO, Ascension Economic Development**)
- 7) Amendment #2 to Master Contract for Professional Services with Volkert, Inc. – Professional Engineering Support Services – To increase contract by an additional \$45,000.00 to complete work for engineering and roadway projects within the contract term. The total of the contract shall not exceed \$135,000.00 (**Bob Horner, Chief Engineer**)
- 8) Amendment #2 to Master Contract for Professional Services with Volkert, Inc. – St. Landry-Edenborne Connector – To increase contract by an additional \$75,000.00 to complete work within the contract term. The total amount of the contract shall not exceed \$1,206,639.78 (**Bob Horner, Chief Engineer**)
- 9) Certificate of Substantial Completion – Donaldsonville Splash Park – Contract #REC-13-002, Project No. 14-007-02 (**Mike Enlow, General Manager Engineering**)
- 10) Project Change Order No. 001 for the Ascension Parish Council on Aging Gonzales Senior Center Renovation/Expansion – Capitol Construction – Project No. 13002 - To increase the contract by an additional 113 days and to increase the original contract amount by \$38,622.82. Total contract amount with Change Order will be \$634,332.82 (**Michael Terry, Engineering**)
- 11) Certificate of Substantial Completion – Capitol Construction – Project No. 13002 - Ascension Parish Council on Aging Gonzales Senior Center Renovation/Expansion (**Michael Terry, Engineering**)
- 12) Monthly Contracts Report (**Sandra Perera, Paralegal/Legal Assistant**)

**FINANCE REPORTS**

*(Gwen LeBlanc, CFO/Treasurer)*

**13) Sales and Use Tax Report (Dawn Caballero, Assistant Treasurer)**

**14) Revenue and Expenditure Report (Amanda Berot, Assistant Treasurer)**

**15) Bid Items – To accept lowest responsive bid as follows:  
(Joan Shiver, Purchasing Director)**

- a. Independent Certified Public Accountants (RFQ)  
- Faulk & Winkler, LLC**

**16) Adjourn**

**Chairwoman Teri Casso  
Finance Committee**