



Parish of Ascension

Department of Finance

KENNY MATASSA
PARISH PRESIDENT

GWEN B. LEBLANC
CHIEF FINANCIAL OFFICER/TREASURER

**FINANCE COMMITTEE MEETING
ASCENSION PARISH COUNCIL
Monday, June 13, 2016
6:30 PM or immediately following
East Ascension Drainage
COURTHOUSE ANNEX – COUNCIL MEETING ROOM
828 S. IRMA BLVD. – 2ND FLOOR
GONZALES, LOUISIANA 70737**

AGENDA

- 1) Call to Order/Invocation and Pledge
(Chairwoman Teri Casso)
- 2) Roll Call
- 3) Chair's Additions
- 4) Public Comment Period

GENERAL BUSINESS

- 5) Announcement – Change July Finance Committee Meeting from July 4, 2016 to July 11, 2016 due to the July 4th Holiday (Chairwoman Teri Casso)

- 6) Presentation of the 2015 Parish Audit (**Tommy LeJeune, Jacob Waguespack - Faulk & Winkler, LLC**)
- 7) Approval of Purchase of one (1) New Fire Engine (Pumper) and one (1) New Fire Tanker by Ascension Parish Fire District #3 from Louisiana State Contract. Total Price for Both Trucks is \$749,838.00 (**Mark Stewart, Chief Fire District #3**)
- 8) Intergovernmental Agreement with Ascension Parish Sheriff's Office for use of Inmate Labor at Lamar Dixon (**Kyle Rogers, General Manager - Lamar Dixon Expo Center**)
- 9) Renewal of Agreement with A thru Z Janitorial Service & Supply, Inc. to perform Janitorial Services during and after events at Lamar Dixon (**Kyle Rogers, General Manager - Lamar Dixon Expo Center**)
- 10) Change Order No. 1 – Lamar Dixon Sports Complex Lighting – Project No. ENG-13-028 – To deduct from the contract amount the sum of \$1,895.00 and add 96 days to the contract (**Michael Terry**)
- 11) Certificate of Substantial Completion – Project No. ENG-13-028 – Lamar Dixon Sports Complex Lighting (**Michael Terry**)
- 12) Certificate of Substantial Completion – Project No. ENG-16-085 – Governmental Complex Rear Building (**Michael Terry**)
- 13) Change Order No. 6 to the 2013 Road Maintenance Project – Project No. ENG-13-012 - To reduce the contract amount by \$75,000.00, which is the exact amount that was previously added by Change Order No. 4 for work to be done on Bayou Terrace (**Tacie Rabalais, Engineer or Joey Tureau, Chief Engineer**)
- 14) Change Order No. 7 to the 2013 Road Maintenance Project – Project No. ENG-13-012 – To officially remove Bayou Terrace from the project (**Tacie Rabalais, Engineer or Joey Tureau, Chief Engineer**)

- 15) Change Order No. 8 to the 2013 Road Maintenance Project – Project No. ENG-13-012 – Balancing change order to “zero out” the existing contract with F.G. Sullivan Jr. Contractor, LLC (**Tacie Rabalais, Project Engineer**)
- 16) Certificate of Substantial Completion – Project No. ENG-13-012 – 2013 Road Maintenance Project (**Tacie Rabalais, Project Engineer**)
- 17) Renewal of Professional Services Contract with Curtis Environmental Services, Inc. for performing services for ACUD#1 on matters pertaining to the water production and water distribution systems owned by the Parish. \$2,500.00 a month, not to exceed \$30,000.00 (**William Depew, Utilities Director**)
- 18) Contract for Medical Services with Ty Gautreau, FNP-BC and Inmate Health Services to provide medical services to inmates at jail. Not to exceed \$4,125.00 monthly (**Christy Burnett, Health Director**)
- 19) Monthly Contracts Report (**Sandra Perera, Paralegal/Legal Assistant**)

FINANCE REPORTS

(Gwen LeBlanc, CFO/Treasurer)

- 20) Budget Amendment #5 – approval to Introduce Ordinance to Amend 2016 Budget (**Dawn Caballero, Assistant Treasurer**)
- 21) Sales and Use Tax Report (**Gwen LeBlanc, CFO/Treasurer**)
- 22) Revenue and Expenditure Report (**Amanda Berot, Assistant Treasurer**)

**23) Bid Items – To accept lowest responsive bid as follows:
(Joan Shivers, Purchasing Director)**

- a. Lowery Park Walking Path Lighting Project (Request for Quote), Engineers Project No. ENG-16-081**
- Gonzales Electric Service, Inc., \$26,729.00
- b. Consultant Services for the Selection of an Enterprise Resource Planning System Consultant (Request for Qualifications)**
- Baker Tilly
- c. Consulting Services for a Study of the Ascension Parish Government Compensation Plan (Request for Proposals)**
- SSA Consultants
- d. DPW Building Retrofit (Bid) – Project No. ENG-15-063**
- M&H Builders, \$388,000.00
- e. Strategic Consulting and Advocacy Services (Request for Proposals)**
- Guidry Associates

24) Adjourn

**Chairwoman Teri Casso
Finance Committee**