



Parish of Ascension

Department of Finance

KENNY MATASSA
PARISH PRESIDENT

GWEN B. LEBLANC
CHIEF FINANCIAL OFFICER/TREASURER

**FINANCE COMMITTEE MEETING
ASCENSION PARISH COUNCIL
Monday, April 4, 2016
6:30 PM or immediately following
East Ascension Drainage
COURTHOUSE ANNEX – COUNCIL MEETING ROOM
828 S. IRMA BLVD. – 2ND FLOOR
GONZALES, LOUISIANA 70737**

AGENDA

- 1) Call to Order / Invocation and Pledge
(Chairwoman Teri Casso)
- 2) Roll Call
- 3) Chair's Additions
- 4) Public Comment Period

GENERAL BUSINESS

- 5) Resolution – Contract for Future Aerial Imagery Flights (Assessor Mert Smiley, Chief Deputy Assessor Justin Champlin)
- 6) Appointments to the Non-Profit Appropriation Sub-Committee
(Finance Chairwoman Teri Casso)

- 7) Professional Services Contract with Stericycle Environmental Solutions, Inc. (SES) for 2016 Household Hazardous Materials Day. Total Amount Not to Exceed \$49,900.00 **(Tommy Marchand, Safety Officer)**
- 8) Extension of Lease with Parish Truck Leasing for thirty six (36) months for 2- HINO Dump Trucks for West Ascension Drainage in the amount of \$1,618.38 each per month and 1- FUSO Fuel Truck for East Ascension Drainage in the amount of \$1,565.21 per month **(Bill Depew, Fleet Manager)**
- 9) Extension of Lease with Caterpillar Financial Services for thirty six (36) months for 1 – CAT CT660S – Grapple Truck for the Department of Public Works in the amount of \$2,460.87 per month **(Bill Depew, Fleet Manager)**
- 10) Renewal of Professional Services Contract with Roberto Macedo and Associates for Administration of Parish Section 8 Program. Total Amount Not to Exceed \$66,500.00 **(Martha Collins, Grants Officer)**
- 11) Amendment No. 4 to Master Contract for Architectural Services to extend the term of the Contract with Grace & Hebert for Lamar Dixon Improvements Architectural Services to May 20, 2017 **(Martha Collins, Grants Officer)**
- 12) Monthly Contracts Report **(Sandra Perera, Paralegal/Legal Assistant)**

FINANCE REPORTS

(Gwen LeBlanc, CFO/Treasurer)

- 13) Budget Amendment #3 – approval to Introduce Ordinance to Amend 2016 Budget **(Dawn Caballero, Assistant Treasurer)**
- 14) Review of the 2016 Millage Process **(Gwen LeBlanc, CFO/Treasurer)**
- 15) Sales and Use Tax Report **(Gwen LeBlanc, CFO/Treasurer)**

16) Revenue and Expenditure Report (Amanda Berot, Assistant Treasurer)

17) Bid Items – To accept lowest responsive bid as follows:

(Joan Shivers, Purchasing Director)

- a. Installation of Chloramine Booster Stations – Palo Alto & Lemnville (Quote) Parish Project No: 2015-0003, Project: ENG-16-81, State Project No: CFMS#722034**
 - I.C.E. Sales and Service, LLC, \$92,082.00
- b. Installation of Polyurethane Roofing System (Quote)**
 - Expert Maintenance, \$93,330.00
- c. Industrial Uniform Rental, Other Clothing Items and Flat Supplies (RFP)**
 - Cintas Corporation
- d. Marvin Braud Pump Station New Pump and Automated Screen Cleaner at Pump Bay No. 7, EACGDD1 Project No: EAD 1830782753, BKI Project No: 10401-2000**
 - Wharton-Smith, Inc., \$5,397,000.00

18) Adjourn

**Chairwoman Teri Casso
Finance Committee**