



Parish of Ascension

Department of Finance

KENNY MATASSA
PARISH PRESIDENT

GWEN B. LEBLANC
CHIEF FINANCIAL OFFICER/TREASURER

**FINANCE COMMITTEE MEETING
ASCENSION PARISH COUNCIL
Monday, February 1, 2016
6:30 PM or immediately following
East Ascension Drainage
COURTHOUSE ANNEX – COUNCIL MEETING ROOM
828 S. IRMA BLVD. – 2ND FLOOR
GONZALES, LOUISIANA 70737**

AGENDA

- 1) Call to Order / Invocation and Pledge
(Chairwoman Teri Casso)
- 2) Roll Call
- 3) Chair's Additions
- 4) Public Comment Period

GENERAL BUSINESS

- 5) Update on 2016 – 2017 Property and Casualty Insurance Renewal (Harry Robert, Robert Insurance Agency)

- 6) Request for funding in the amount of \$75,000.00 by River Region Cancer Screening and Early Detection Center for cancer screening to residents of Ascension Parish (**Louis J. Lambert, Jr., Chairman Board of Directors; Dr. Jason Adams, Medical Director**)
- 7) Renewal of Cartegraph OMS Agreement for annual software maintenance in the amount of \$50,000.00 (**Brandon O'Deay, Technology Manager**)
- 8) Renewal of Intergovernmental Agreement between Ascension Parish and the Ascension Parish Sheriff's Office to provide inmate labor to perform work at the Lamar Dixon Expo Center, \$79,391.94 (**Flo Magee, General Manager Lamar Dixon Expo Center**)
- 9) Master Contract for Professional Services with Gulf South Engineering & Testing for the 2015 Road Maintenance Construction Testing, not to exceed \$49,900.00 (**Tacie Rabalais, Project Engineer**)
- 10) Professional Services Contract with C.W. "Bill" McCord for consultant services, not to exceed \$48,000.00 (**Parish President Kenny Matassa and Ken Dawson, Chief Administrative Officer**)
- 11) Monthly Contracts Report (**Sandra Perera, Paralegal/Legal Assistant**)

FINANCE REPORTS

(Gwen LeBlanc, CFO/Treasurer)

- 12) Approval of Resolution – 2015 Louisiana Audit Compliance Questionnaire – **"BE IT RESOLVED**, that the Council of the Parish of Ascension, State of Louisiana, hereby adopts the Louisiana Compliance Questionnaire for the 2015 Audit of the Government of the Parish of Ascension.
BE IT FURTHER RESOLVED, that the Louisiana Compliance Questionnaire be presented to Auditors Faulk & Winkler, said audit firm approved by the Ascension Parish Council and the State of Louisiana Legislative Auditor" (**Gwen LeBlanc, CFO/Treasurer**)

- 13) Budget Amendment #1 – approval to Introduce Ordinance to Amend 2016 Budget (Dawn Caballero, Assistant Treasurer)**
- 14) Sales and Use Tax Report (Gwen LeBlanc, CFO/Treasurer)**
- 15) Revenue and Expenditure Report (Amanda Berot, Assistant Treasurer)**
- 16) Bid Items – To accept lowest responsive bid as follows:
(Darilyn Berthelot, Purchasing)**
 - a. Limestone Grade 610 (Mexican) Alternate**
- South Louisiana Fill Material
 - b. Automated Fleet Fuel System and Supplier for On-Site Dispensing, Off-Site Dispensing, and Bulk Deliveries**
- Roland J. Robert Distributor, Inc.
 - c. Fire District No. 3 – Station 34 (Construction)**
- ANR Construction, LLC, \$1,443,000.00
 - d. Dumpster Rental, Trash Disposal and Recycling Bins (RFP)**
- BFI Waste Services, LLC

17) Adjourn

**Chairwoman Teri Casso
Finance Committee**