

PARISH OF ASCENSION
OFFICE OF PLANNING AND DEVELOPMENT
BUILDING DEPARTMENT



Kenny Matassa
Parish President

November 25, 2015

All Ascension Parish Mobile Home Park Owners:

Your 2015 Ascension Parish Mobile Home Park License will expire on December 31, 2015.

Enclosed is the Renewal Application for your 2016 Mobile Home Park License. Please complete the renewal application and return before January 1, 2016. ***The owner of the park must be present at the time the license is issued.***

Please bring the following with you to renew your License:

- 1) **Mobile Home Park License fee for \$200.00 for Parks with 11 units and under and \$400.00 for parks with 12 units or more.**
- 2) **Plot plan or a scaled drawing of the mobile Home Park with dimensions of each lot with lot numbers. No License will be issued without a scaled drawing of the Mobile Home Park marking each lot with a lot number.**

If you have any questions, please contact the Building Department at (225) 450-1002.

Cordially,

Lavern Bourgeois
Chief Building Official

LB/rw

Enclosure